

# — Future Fund Application Form 2024

Please fill in this form to apply to the Future Fund in 2024

**Deadline for submission: Midnight BST on 31 May 2024**

The 2024 [Future Fund](#) Application cycle is now open and eligible governments are invited to apply for projects, secondments and/or travel support to attend either Climate Week NYC or COP29 through this application form. If you are from a developed economy region, we invite you to apply to host secondments through a separate form provided in the pack.

**Eligibility:** State and regional governments that are members of the Under2 Coalition and whose region has a GDP per capita of less than 20,000 USD are eligible to apply for support through the Future Fund.

## General guidance

We accept applications for projects related to at least one of the following key themes that align with Under2 Coalition priorities:

- **Climate change mitigation.** This could include developing long-term decarbonisation plans for the state or region, creating measurement, reporting and verification (MRV) systems, installing renewable energy systems, reducing methane emissions (and/or other short lived climate pollutants) or building sustainable local transport systems.
- **Adaptation and resilience to climate change.** This could include support in developing local adaptation and resilience plans, creating systems or infrastructure that reduces local risks from extreme weather or supporting local livelihoods that are likely to be damaged by climate change impacts (e.g. in agriculture).
- **Effective climate finance.** This could include projects that help governments to understand and navigate different ways of raising revenue to tackle climate issues, learning about new sources of climate finance and how to access them or helping to explain the urgency of climate finance in developing economy regions.
- **Community empowerment and just transition.** This could include projects aimed at supporting local livelihoods, finding ways to represent the views and priorities of groups that are likely to be affected most by climate change or developing green jobs that meet the needs to a low-carbon future powered by renewable energy, equity and prosperity for all.

Before applying, we recommend that all applicants read the requirements and criteria used to select projects and secondments on p.8–10 of this application form. Please provide us with as much information as possible by answering all questions.



**How to apply:** Please download an application form and submit the completed form, along with the completed project budget template (separate excel sheet) and letters of approval from all government departments involved in the delivery of projects, to [futurefundproposals@theclimategroup.org](mailto:futurefundproposals@theclimategroup.org) by **midnight BST (UTC+1) on Friday 31 May 2024**. You can apply for up to one project, one secondment and one travel support per Future Fund application cycle.

## Application Form\*

Applicant Information	
Government name*	
Main contact name*	
Job title*	
Email*	
Type of funding applied for: (please tick)*  <i>Each government may apply for: 1x project 1x secondment 1x travel support</i>	<input type="checkbox"/> Project ( <i>please fill in section A</i> ) <input type="checkbox"/> Peer-learning secondment ( <i>please fill in section B</i> ) <input type="checkbox"/> Travel support to attend key climate event ( <i>please fill in section C</i> )
A: Project Proposal	
1. Proposed project title*	
2. Which overarching theme(s) does the project aim to address? *  <i>Tick all that apply</i>	<input type="checkbox"/> Climate mitigation <input type="checkbox"/> Adaptation and resilience <input type="checkbox"/> Climate finance <input type="checkbox"/> Community empowerment and just transition <input type="checkbox"/> If your project addresses a <u>UN Sustainable Development Goal</u> , please specify which one(s): _____ <input type="checkbox"/> Other If other, please specify: _____ _____
3. Grant Amount Requested (in US\$)*  <i>Maximum possible financial assistance will be US \$25,000 per project. <b>Please also download and fill in the budget template.</b></i>	

\* Required field

<p>4. Is your Government eligible to receive funds in USD from a bank account registered in the United Kingdom?*</p>	<p><input type="checkbox"/></p> <p><i>*By ticking this box, you confirm that your government is eligible to receive funds from Climate Group, registered in the UK, in USD\$.</i></p>
<p>5. Project need and context*</p> <p><i>Please explain why the project is needed/what issue the project will address.</i></p>	
<p>6. Overall goals of the project*</p> <p><i>Please see selection criteria at the bottom of the form.</i></p>	
<p>7. Outcomes of the project*</p> <p><i>What success will look like.</i></p>	
<p>8. Proposed deliverables*</p> <p><i>Example of deliverables: report, GHG inventory protocol, 2050 pathway plan, conference...</i></p>	
<p>9. Detailed timeline of the project*</p> <p><i>Deliverables per month. Please note that the timeline for a project is maximum six months.</i></p>	
<p>10. Would the proposed activities support the climate change strategy of your regional or national government?</p> <p>If so, please provide further details.</p>	
<p>11. Could the results from the project lead to additional funding (i.e.</p>	

<p>national or international)?</p> <p>If so, please provide further details.</p>	
<p>12. How do the goals of the project meet the principles of equity, justice and fairness?</p>	
<p>13. What would be the long-lasting, transformational change achieved with this project?</p>	
<p>14. How would you share the activities proposed in the project with members of the Under2 Coalition and locally within your state/region?*</p> <p><i>Example: webinars, publication of reports, news stories...</i></p>	
<p>15. Name of government department(s) participating in the delivery of this project.*</p> <p><i>Please submit a letter of approval/intent from all departments expected to be involved alongside your application.</i></p>	
<p>16. Name of any partner organisation participating in the delivery of this project and their specific role.</p>	
<p>17. How would you ensure taking adequate precautions to prioritize health and safety?</p> <p><i>Example: risk management strategies</i></p>	

<b>B: Secondment Proposal</b> <i>Offered in both virtual and in-person format</i>	
1. Proposed secondment topic/policy *	
2. Description of the topic or policy to be covered during the secondment*  <i>We advise applicants to be specific about the policy they wish to cover during the secondment.</i>	
3. Would this secondment support the development of environmental policy in your region?  If so, please provide further details.	
4. How would this secondment help you address an important issue/challenge in your state/region?*	
5. Preferred peer Under2 government member(s) to host secondment*  <i>Subject to capacity/availability of government.</i>	
6. Preferred format for the secondment*	<input type="checkbox"/> Virtual (Zoom or other online platform)  <input type="checkbox"/> In-person (Future Fund will cover the cost of up to two people to travel to a host government for a maximum of five days)
7. Preferred dates for the secondment to take place*  <i>Subject to capacity/availability of hosting government.</i>	

<b>C: Travel Support Proposal</b> <i>Future Fund will cover the cost of flights and accommodation for one government official</i>	
<p>1. Which global climate conference are you seeking funding for (please select one only)?*</p> <p><i>Please note that there will be Under2 Coalition events and meetings taking place at Climate Week NYC in New York as well as COP29 in Baku, Azerbaijan. We also request that you apply for funding for the event for which you are least likely to get internal government budget sign off.</i></p>	<p> <input type="checkbox"/> Climate Week NYC, New York, September 2024  <input type="checkbox"/> COP29, Baku, Azerbaijan, November 2024                 </p>
<p>2. Name of person who would travel*</p> <p><i>We encourage your most senior principal (Secretary or higher) to apply for this funding. This will be indirect support offered in the form of flight tickets and accommodation bookings. No cash or money transfers will be possible to personally held bank accounts.</i></p>	
3. Job title*	
4. Preferred dates of travel*	
5. Airport of departure and return*	

<b>Agreement Acceptance and Return</b>	
<i>To be signed between Climate Group and the government receiving Future Fund award</i>	
1. Project agreement acceptance  <i>Please see the attach Project Agreement document (PDF)</i>	<input type="checkbox"/> By checking this box, you confirm that your government accepts the terms outlined in the project agreement. Please note that the project agreement is non-negotiable.
2. Project agreement return confirmation	<input type="checkbox"/> By checking this box, you agree to return the signed agreement within two weeks of it being sent. <input type="checkbox"/> By checking this box, you confirm that if the signed agreement is not returned within the specified period, the project application will be revoked.
3. Follow-up	Upon project award, please ensure that the signed agreement is returned within two weeks.  If you encounter any issues or require assistance regarding the agreement, please contact at the following email for support: <a href="mailto:futurefundproposals@theclimategroup.org">futurefundproposals@theclimategroup.org</a> .

## Principles of the Under2 Coalition Future Fund

Projects are to be implemented in consideration of the following principles:

- Mitigation of climate change in a just and equitable way
- Adaptation to climate change impacts
- The contribution of these activities must be in accordance with the principles of the Sustainable Development Goals and the Paris Agreement.
- Maximum budget of \$25,000 per recipient for **projects** (not secondments or travel support)
- The timeline for a project is maximum six months (please refer to the timeline below)
- The total number of projects awarded in the 2024 Future Fund cycle is subject to budget availability.





## We look at the following criteria when reviewing the application:

### 1. Criteria for project selection (section A):

Alignment with Under2 Coalition workstreams and priorities. Please note that while we prioritise projects that align with the Under2 Coalition workstreams and priorities, we understand that not all projects will cover every aspect. We encourage applicants to focus on the areas most relevant to their region's needs and capacity:

- **Ambition and accountability:** Projects should aim to set just and resilient net zero targets for states, develop equitable net zero pathways, establish robust MRV systems for monitoring and reporting progress, and align state targets with UN Integrity Matters standards.
- **Global implementation:** Projects should focus on policies or plans to implement strong action for a just clean energy transition, methane reduction in waste, agriculture, or energy sectors, capacity building for climate finance, or developing subnationally determined contributions to climate change.
  - Mitigation: Prioritise actions to reduce carbon and methane emissions in agriculture, waste, and energy sectors.
  - Adaptation and resilience: Integrate adaptation and resilience strategies into emissions reduction efforts, fostering partnerships and pilot projects.
  - Climate finance: Address financing gaps for both mitigation and adaptation, advocating for increased financial flows and access to finance, and providing capacity building support.
- **Advocacy and policy change:** Projects should include strategic communication campaigns and engagement with national NDC setting processes to ensure subnational inclusion in NDCs ahead of COP30 in Brazil in 2025.

*Priority will be given to projects and initiatives which foster enabling framework and policy-making in line with the Under2 Coalition workstreams stated above.*

- Does it contribute to developing the jurisdiction's mitigation or adaption policy framework?
- Does the proposed project additionally have socio-economic co-benefits and implications for just transition, justice & equity, climate finance and/or green economic recovery?
- Does it represent a milestone toward further funding for a bigger project in the medium to long-term within the region/state?
- Does it enable the completion of an already existing high-impact/transformational project in collaboration with a technical partner?
- Is the project approach or the project benefits scalable and/or transferable to other regions?
- Does it encourage subnational cooperation (north-south as well as south-south)?
- Does it ensure to follow local health and safety guidelines?

We also want to make sure that your project inspires and influences others to take positive action on the climate crisis. We therefore ask that you provide details of a communications contact within

your government and commit to providing quotes, articles, photos or videos (as appropriate) to demonstrate the project's value to external audiences and drive further change. Climate Group's communications team will be happy to support you in generating strong content that can be shared with other states and regions, funders and the wider climate community. We will also provide information and guidelines on format and presentation to align with the wider scope of the Fund.

**2. Criteria for secondment selection (section B):**

- Does the policy from the hosting government support the development of a policy or project in the beneficiary region?

**3. Expectations of a host government**

- The host government agrees to host government representatives virtually (in a series of online meetings) or in-person (for a maximum of 5 days)
- The host government oversees the program to cover the participation of foreign representatives and ensures that the program covers the representatives' desired topic of learning.
- The host government agrees to provide quotes and photographs or videos from the secondment for use in promoting the Future Fund to other states and regions as well as to potential funders.
- The host government is not responsible for any expenses arising from the virtual or in-person secondment which will be covered by the Future Fund for the participating government representatives.

**4. General conditions**

- Projects are to be completed within six months from the date of contract signing.
- Funding recipients must agree to evaluate and report on key outcomes of the projects. The final report should be submitted six months from the project award date.
- Where possible, governments should provide communications contacts to enable the Under2 Coalition to promote the Future Fund externally.
- It is the responsibility of the recipient government to seek necessary approval prior to the commencement of the project.

We are here to support you throughout the process. If you have any questions or need help with your application, please don't hesitate to contact us via [futurefundproposals@theclimategroup.org](mailto:futurefundproposals@theclimategroup.org).